



**WAIPA
CHRISTIAN
SCHOOL**

to know, love and serve Jesus Christ

WCS Annual planning 2024

Colour-coding keys

Red = Not started - don't expect notes

Green = Completed - notes

Orange = In progress - notes

Goal:	1.0 A servant hearted community that glorifies God
Initiative: (NELP Objective 1)	1.1 Create programmes of learning that serve our local community
Outcome	Students will be involved in Service-Learning opportunities, serving our local community

Action	Accountable	Responsible	Resources (time & money)	Start	Due	Track/monitor (Red / Amber / Green) / Completed / In progress etc. Notes on progress
Plan & facilitate Service-Learning Unit	Principal	Classroom Teachers	Staff meetings Class budgets	Term 3	End of term 3	
Review / Debrief Service-learning unit	Principal	Classroom Teachers	1 x Staff meeting Staff survey	Term 4 Week 1	Term 4 Week 2	
Serve in community E.g. Mainly music	Principal	Teacher in charge of 'Hands'	Agreed regular time slots Planned outreach opportunities - class budget	Term 1 Week 2	ongoing	

Annual planning 2024

Goal:	1.0 A servant hearted community that glorify God
Initiative: (NELP Objective 1)	1.2 Develop a service culture within Waipa Christian School
Outcome	Well established systems and opportunities for students to serve within the school.

Action	Accountable	Responsible	Resources	Start	Due	Track/monitor (Red / Amber / Green) / Completed / In progress etc. Notes on progress
Appoint teacher to coordinate within school service opportunities	Principal	n/a	Management Unit	Term 1 Week 2	Term 1 Week 4	
Appoint senior student leaders	Principal	Senior class teacher	\$50 (badges) Senior class teacher 3 hrs	7 February	March 1st	
Coordinate regular House events	Teacher in charge	House leaders (students)	Agreed times during school week	March 8th	Ongoing	

Identify and implement service opportunities in school	Teacher in charge	Classroom teachers and students	Agreed times during school week	Ongoing	Ongoing	
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Annual planning 2024

Goal:	A learning community that flourishes academically and spiritually
Initiative: (NELP Objective 2 & 3)	2.1 Develop competent teacher practice in core curriculum areas
Outcome	Teachers will be competent in the facilitation of learning

Action	Account able	Responsible	Resources	Start	Due	Track/monitor (Red / Amber / Green) / Completed / In progress etc. Notes on progress
Introduce (Year 1) Writer's Toolbox as an approach to Writing throughout the school	Principal	Writer's Toolbox facilitators / Teachers & Teacher Aides	<ul style="list-style-type: none"> 40 hours PLD - MOE Regionally funded. Teacher release for PLD X 8 days 	Term 1, 2024	December 2024 (Year 1 completed)	February <ul style="list-style-type: none"> First Sentence workshop & coaching scheduled for March 18th.

			<ul style="list-style-type: none"> Subscriptions to online tool for students (year 6 - 8) 2 Coaching days - \$3000 each 			
Train 2 Teacher Aides in the Better Start Literacy Approach.	Principal	Teachers Aides	<ul style="list-style-type: none"> \$640 BOT funded. Teacher Aide release from class 45 minutes each week for 2 terms. 	21 February	July 2024	<p>February</p> <ul style="list-style-type: none"> Rebekah & Isabel had their first online session through the University of Canterbury on February 21st.
Introduce Prime Maths as a programme / resource	Principal	Sandie Haddock (scholastic) / teachers	<ul style="list-style-type: none"> Teacher manuals, small group workbooks & student workbooks & access to online hub - BOT Cost approx. \$3000 - paid from 2023 budget Professional Development - Sandie Haddock - no cost 	Term 4, 2023 - Placing assessments. Start to use in classes Term 1, Week 2	Ongoing	<ul style="list-style-type: none"> We had a staff meeting session with Sandie from Scholastic on February 12th. All Teachers now have access to Prime Maths Pro - online portal for resources, teaching and professional development All printed books are available for use in all classes (Teacher, Course books, and individual student textbooks) - students' responses will be recorded in exercise books so student books can be used year after year.
Spiritual Leadership (J. Oswald Sanders) - Book study	BOT	Jake Wilmoth / Principal	<ul style="list-style-type: none"> Books x 20 Venue, Catering & Support staff costs BOT cost: \$4500 10 Fortnightly sessions after school 	January 24th, 2024	End of term 2	<ul style="list-style-type: none"> All staff made a positive start with Jake on Wednesday, 7th February. We're up to chapter 5.

Introduce: The Code - Spelling Programme (by Liz Kane)	Principal	RTLB / LSC Teachers	<ul style="list-style-type: none"> Teacher manuals x 4 (4 <i>Paid from 2023 budget</i>) Staff meetings 	January 2024	Ongoing	
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Annual planning 2024

Goal:	2.0 A learning community that flourishes academically and spiritually
Initiative: (NELP Objective 1)	2.2 Develop students' strong sense of identity in their Christian faith
Outcome	An increased understanding of God's Word (The Holy Bible) (Head) , how to study & teach it, and applying it in daily life (Heart).

Action	Accountable	Responsible	Resources	Start	Due	Track/monitor (Red / Amber / Green) / Completed / In progress etc. Notes on progress

Define & Appoint Pastoral Care position (Job description)	Board of Trustees	Principal	Special Character Contribution fund - amount tbc	Term 1, 2024	Term 1, week 6	
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Annual planning 2024

Goal:	2.0 A learning community that flourishes academically and spiritually
Initiative: (NELP Objective 1)	2.3 Establish a middle school
Outcome	Waipa Christian School offers Christian Education up to Year 10
Progress updates	<ul style="list-style-type: none"> • Please see progress updates in the project action plan here • Brief updates will also be reflected in Principal's reports.

Attendance & Engagement

Action	Accountable	Responsible	Resources	Start	Due	Track/monitor (Red / Amber / Green) / Completed / In progress etc. Notes on progress
Monitor attendance	Principal	Office Administrator	Daily, weekly and termly	2 February 2024	ongoing	February <ul style="list-style-type: none"> • Daily attendance will be monitored through attendance

			attendance reports			<p>registers - followed-up with parents when absences are unexplained / unjustified</p> <ul style="list-style-type: none"> • Termly reports from 'Everyday matters' used to identify patterns of absence
Engage with families to improve attendance	Principal	Office administrator Classroom teacher	Daily, weekly and termly attendance reports	2 February 2024	ongoing	<ul style="list-style-type: none"> • Individuals / families identified as consistent unexplained / unjustified absences will be contacted and offered support in order to improve attendance.

Please see Waipa Christian School Analysis of Variance for OTJ data - December 2023.

Priority learners will be tracked and supported throughout the year.

