



**WAIPA CHRISTIAN SCHOOL**

*to know, love and serve Jesus Christ*

93 Chapel Drive  
Te Awamutu  
3800  
New Zealand

Phone: 07 871 4520

### APPLICATION FOR ENROLMENT

Legal Surname:	
Legal First Name:	Legal Middle Name(s):
Preferred Name(s) / Known As:	
Date of Birth:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Ethnic Origin: <input type="checkbox"/> NZ European/Pakeha <input type="checkbox"/> NZ Maori (Please specify Iwi affiliations) _____ <input type="checkbox"/> Other (Please specify) _____	
Main Language:	Other Languages Spoken:
Present School:	Current Year Level:
Please Indicate Citizenship/Permanent Residency Status <input type="checkbox"/> New Zealand Citizen <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Other (Visa) <input type="checkbox"/> Citizenship other than NZ (Please specify) _____	
If the student is not a NZ Citizen or Permanent Resident, please indicate the Visa held _____ and the Visa Expiry Date _____	
Date you would like the student to start:	

**Please make sure you have included the following with this application:**

- Letter of reference from your Minister, Pastor or Church Leader for preference enrolment
- Copy of NZ Birth Certificate or NZ Passport    or     Copy of overseas passport and current Visa  
(if student is not a NZ Citizen)
- Copy of recent School Reports                       Copy of Immunisation Certificate

**For Office Use Only**

Date Received ___/___/___	Client Ledger	Paracetamol Consent	Scholarship Amount <b>0   25   50   75   100</b>
Email List	eTap	Photo Consent	Christian Faith <b>Yes / No</b>
Immunisation Certificate	ENROL	Internet Consent	Vetting Form needed <b>Yes / No</b>
Birth Certificate	Library	BYOD Consent	
Passport/Visa	VisTab	Principal's Signature	

<b>FATHER / GUARDIAN INFORMATION</b>	<b>MOTHER / GUARDIAN INFORMATION</b>
Surname:	Surname:
First Name:	First Name:
Title:	Title:
Home Ph:	Home Ph:
Mobile Ph:	Mobile Ph:
Email:	Email:
Street Address: Town/Suburb: City: Post Code:	Street Address: Town/Suburb: City: Post Code:
Occupation:	Occupation:
Employer:	Employer:
Work Contact Number:	Work Contact Number:
<b>Marital Status:</b> <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	<b>Marital Status:</b> <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Widowed
Church Attending:	Church Attending:
Preferred email address for newsletter/notices:	

### **OTHER CUSTODIAL INFORMATION**

Please specify any conditions around custodial access if the above parent/guardians are separated or divorced etc. Please also state below any step-parents' names and contact numbers.


### **ALTERNATIVE EMERGENCY CONTACT** (other than parents)

In the event of an emergency, parents will be contacted first. However, if they are unavailable, the person listed below will be contacted. **This must be a person who is able to collect your child from school and offer care.**

Surname:	
First Name:	
Title:	Home phone:
Mobile:	Relationship to student:
Street Address: Town/Suburb: City: Post Code:	
Occupation:	Work Contact Number:

## STUDENT MEDICAL INFORMATION

Information is required for the health and safety of your child and other students. Appropriate information will be available to those staff who require it. The material will be handled sensitively in a way that protects confidentiality.

Please indicate any medical conditions which affect your child and circle applicable severity:

<b>Asthma</b> Mild / Moderate / Severe	<input type="checkbox"/>	<b>Diabetes</b> Mild / Moderate / Severe	<input type="checkbox"/>	<b>Epilepsy</b> Mild / Moderate / Severe	<input type="checkbox"/>
<b>Heart Condition</b> Mild / Moderate / Severe	<input type="checkbox"/>	<b>Migraines</b> Mild / Moderate / Severe	<input type="checkbox"/>	<b>Hearing Impairment</b> Mild / Moderate / Severe	<input type="checkbox"/>
<b>Eyesight</b> Mild / Moderate / Severe	<input type="checkbox"/>	<b>Allergies (please state below)</b> Mild / Moderate / Severe	<input type="checkbox"/>	<b>Other (please state below)</b> Mild / Moderate / Severe	<input type="checkbox"/>

Allergies/Other:

Is your child on regular medication or has he/she any existing condition which necessitates the administering of a specific treatment? NO  YES

Please state treatment and medications for above stated conditions:

Doctor:

Phone No:

Practice Name/Address:

**Please attach a copy of your child's immunisation certificate**  Attached

## CONSENTS

Please indicate below by crossing out one that does not apply

**I give / do not give** permission for the school to contact a local Doctor in the case of sudden illness or injury of my child.

**I give / do not give** permission for the school to administer paracetamol to my child without needing to contact me first.

**I give / do not give** permission for the school to publish named or un-named photos of my child in any school publication.

**I give / do not give** permission for my child to join class trips that arise in class time as part of the classroom programme. Individual permission will be sought for overnight trips and excursions in high risk situations.

**I give / do not give** permission for the school to give my child restricted/supervised access to the internet. A policy is available from the office on request.

Parent/Guardian full name (please print): \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SIBLING INFORMATION of younger siblings

NAME	DATE OF BIRTH	WILL THEY BE ATTENDING WCS?

## FURTHER STUDENT INFORMATION

Is there a particular subject in which the student excels?  Yes  No

If yes, please give details:

Have there been any problems with the student's academic development?  Yes  No

If yes, please give details:

Have there been any serious discipline problems or suspension?  Yes  No

If yes, please give details:

How will the student travel to and from school?  Bus  Walk  Bike  Car

Distance lived from school: \_\_\_\_\_ km's

Student's who live 3.2km or more from school are eligible to travel on the bus FREE. Student's who live closer are welcome to use the bus service, however, a \$50/term fee applies.

Student's extra curricular interests eg. Musical instruments, sports etc

## EARLY CHILDHOOD EDUCATION - For new entrants only

Please complete the table below by entering the number of hours for the last service(s) attended.

	Service 1	Service 2	Service 3
a. Kōhanga Reo			
b. Playcentre			
c. Kindergarten <i>or</i> Education and Care Centre			
d. Home based service			
e. Playgroup			
f. The Correspondence School – Te Aho o Te Kura Pounamu			

*Or please tick the appropriate box*

g. Attended, but only outside New Zealand	
h. Attended, but don't know what type of service	
i. Did not attend	
j. Unable to establish if attended or not	

Did the child regularly attend Early Childhood Education?

**INSTRUCTIONS:** "Regularly attend" means the child was booked in to a service for sessions each week/ fortnight, and generally went to those sessions unless they were sick, or on holiday, or had a family occasion, etc.

Yes, for the last \_\_\_\_ year(s).

Not regularly, only occasionally with no on-going schedule.

No, did not attend ECE.

## PARENTS VOICE

To help us get a better understanding, please list up to 3 reasons for enrolling your child/ren at Waipa Christian School.

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

## PARENT INVOLVEMENT

As a State-integrated school, we don't receive the same level of funding as State Schools, and are therefore reliant on your continued contributions. By enrolling your child at Waipa Christian School you are making a financial commitment.

**I/We accept the financial commitment needed to send our child/ren to Waipa Christian School .**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Other areas we are able to assist the school

<input type="checkbox"/> Prayer	<input type="checkbox"/> Fundraising	<input type="checkbox"/> Working bees	<input type="checkbox"/> School trips (transport)
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I would be willing to assist the school in a voluntary way with the following skills:

The above involves working with students; please send me a copy of the Volunteer's Agreement and police vetting form

Name of Parent/Guardian \_\_\_\_\_

## WCS POLICIES

It is the responsibility of parents/caregivers to read and understand all school policies and procedures; eg. Prohibited items, Bullying, Behaviour Management (PB4L) etc.

These can be found at [www.schooldocs.co.nz](http://www.schooldocs.co.nz) **username:** waipachristian **password:** john316

Please tick here for acknowledgement

## **CONDITIONS OF ENROLMENT**

Waipa Christian School is established by the school trust for parents choosing a God-centred education for their children. As a state-integrated school, there is an enrolment preference policy.

### **PREFERENCE**

Preference enrolment at the school under Section 29(1) of the Education Act, shall be given to those students with parents or guardians who have established a particular connection with the School through written evidence of, membership, or affiliation with, a Christian church or a general connection with the **acceptance of the Statement of Beliefs** of the school.

### **NON-PREFERENCE**

Non-preference applications are defined as those who have no personal commitment to an evangelical Christian faith but are sympathetic towards Christian education.

### **The MISSION STATEMENT of the School is:**

*“To provide for parents a balanced Christian education to help develop children to their full potential, Preparing them for service to God and the community”.*

**The SPECIAL CHARACTER of the School** is determined by the Statement of Beliefs and Practises contained in the Proprietor’s Trust Deed and the Trustees of the Proprietor shall have the right to determine from time to time what is necessary to preserve and safeguard that Special Character.

### ***Because God is:***

*The Creator of heaven and earth, of all things visible and invisible, sustaining and ruling over creation, including man and is the source of all wisdom and knowledge God the Father, Jesus His Son, and the Holy Spirit are relevant to every area of study and endeavour in the School.*

### **The School reflects this by:**

- Using the Bible as the basis for exploring God’s world;
- Teaching Christian values and behaviour through the process of acknowledgement of sin, repentance, and acceptance of Jesus’ gift of grace;
- Using prayer as a key tool in learning, inviting the Holy Spirit into every learning situation;
- Encouraging each child to give of their best because God creates and equips each person for their unique roles in His service, and acknowledging achievements in accordance with the child’s effort;
- Implementing the curriculum through the perspective of Christian beliefs and values as exemplified in the Bible;
- Acting as a continuum and extension of the teaching provided in Christian homes;
- Endeavouring to develop an environment where children, parents and teachers can experience Godly relationships, showing the character of Christ in love, discipline, respect, honour and trust, and witness an exemplary demonstration of Biblical truths in the lives of others.

## STATEMENT OF BELIEFS

- ◆ There is one God eternally existent in three persons: Father, Son and Holy Spirit, being the same nature, equal in power and glory, and worthy of equal honour, obedience and worship.
- ◆ God became flesh in the person of Jesus Christ, was conceived by the working of the Holy Spirit, born of a virgin, crucified, died and was buried, resurrected from the dead and ascended to Heaven.
- ◆ The Bible, both the Old and New Testament, as originally given, is the inspired Word of God as the supreme guide in all matters of life and faith.
- ◆ God's acts of deliberate creation, are responsible for the origin of all living things and creation as we currently know it.
- ◆ Through personal faith and commitment to the Lord Jesus Christ, forgiveness, acceptance and restored union with God are freely available to all. We receive God's goodness and salvation by faith in His Son, Jesus Christ.
- ◆ It is essential for the Holy Spirit to work within people's lives to align, instruct and develop the character of Christ within them.
- ◆ In the beginning God created male and female. Marriage is an institution created by God in which one man and one woman enter into an exclusive relationship intended for life, and that marriage is the only form of partnership approved by God for sexual relations .

**I/We accept the Statement of Beliefs of Waipa Christian School .**

Parent/Guardian Signature: \_\_\_\_\_

**I/We are unable to accept the Statement of Beliefs of Waipa Christian School**

Parent/Guardian Signature: \_\_\_\_\_

## STATEMENT OF AGREEMENT

**Please tick boxes**

- We the undersigned agree to commit ourselves to support the Special Character of the school, it's Principal and staff in all aspects of the school programme.
- We hold ourselves responsible for our child's/children's behaviour and will willingly be available to discuss any problems that may occur, and to administer appropriate consequences. We have read and agree to abide by the school's **Dress Code and School Uniform** policy. We will acknowledge and accept the authority of the staff over our child/children when attending school functions.
- We recognize the need to work together with the school and its staff and shall aim to attend all meetings that are relevant to the well-being of both the school and our child/children. We also accept our **parental involvement** in education and administration duties and are prepared to commit ourselves to rosters, working bees, fundraising, and curriculum development whenever possible.
- We accept full responsibility for meeting our financial obligations to the school and will endeavour to keep all accounts current and paid on time.
- We agree to give the school no less than **one month's** written notice of withdrawal of our child/children from the school and to have settled all outstanding accounts within that time.
- We accept that our child's/children's continued attendance at Waipa Christian School is subject to our fulfilling the commitments we have made in this agreement.

**I/We have read the Statement of Agreement and agree to abide by these conditions.**

Parent/Guardian Signature: \_\_\_\_\_

**CONDITIONS OF ENROLMENT**

**Reference from Church Pastor/Minister**

This section is to be completed for *Particular preference enrolment* by the Pastor/Minister or Senior Leader of the church at which the applicant and their family attend. Your response will be treated with the utmost confidentiality.

Name of person giving reference: \_\_\_\_\_

Name and Address of Church: \_\_\_\_\_

Denomination: \_\_\_\_\_

Church email address: \_\_\_\_\_

Positions of service and comments: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Signed: \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_



## BRING YOUR OWN DEVICE (BYOD)

Technology has an increasing role in teaching and learning, and in our daily lives. We encourage our students to use technology effectively and responsibly.

In keeping with our Health, Safety, and Welfare policy, we maintain comprehensive cybersafety policies and procedures to guide our use of the internet and ICT devices and equipment. These include filing signed cybersafety agreements, including a BYOD agreement if a digital device is brought to school.

Students in years 4–8 are able to bring their own digital device to use at school to enhance their learning, provided that the following conditions are met:

- The student and their parent/caregiver must read and sign the BYOD agreement (over page) before a device is brought to school. This outlines the expectations and responsibilities of each party.
- **Chromebooks and iPads are the only permitted BYOD devices at the school.** No 3G/4G cellular connectable iPads are allowed – they should only be Wi-Fi capable.
- Android tablets are not compatible with the school network infrastructure and therefore are not permitted.
- Parents record the serial number of the device, and are responsible for its insurance, servicing, repairs, etc.
- Parents are also responsible for ensuring that the device has an antivirus program installed; and for checking and updating any apps installed on the device.

If a student breaches the BYOD agreement, they may lose the privilege of bringing their own device to school, and the school's behaviour management plan may be invoked.

## BRING YOUR OWN DEVICE (BYOD) AGREEMENT

This agreement is **additional** to the student digital technology agreement. It refers to digital devices brought to school by students, and must be signed before the student may bring the device to school.

Please read the agreement carefully with your child, to check that you both understand your responsibilities.

### School Responsibilities

At our school, we will:

- ◆ encourage safe and effective use of technology and the internet
- ◆ work within the school's digital technology guidelines
- ◆ provide clear guidelines around the use of devices brought from home
- ◆ provide safe storage for students' devices when not at use, e.g. break times.

If a student breaches the BYOD agreement, they may lose the privilege of bringing their own device to school, and the school's behaviour management plan may be invoked.

### Student Responsibilities

When I bring my device to school I will:

- ◆ follow the school's digital technology rules
- ◆ use my device when and where the teacher gives me permission
- ◆ only access the internet with the teacher's permission and if an adult is present
- ◆ only use my own login and password
- ◆ be in control of my device and not share it with other students, apart from letting them see the screen
- ◆ charge my device at home so that it doesn't need charging at school
- ◆ take care of my device so that it isn't damaged or stolen.

I will not use my device to be mean, rude, or offensive to anyone.

### Parent Responsibilities

I give permission for my child to bring their device to school and I will:

- ◆ encourage them to use it responsibly
- ◆ take an interest in how they are using the device
- ◆ be aware of the content and applications on the device
- ◆ be responsible for the device's maintenance and insurance
- ◆ keep a record of the device's serial number and details
- ◆ contact the school if I have any concerns about cybersafety or other related issues.

**Note:** This agreement for your child will remain in force as long as he/she is enrolled at this school. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.

**I have read this Bring Your Own Device (BYOD) use agreement, and I am aware of the school's initiatives to maintain a cybersafe learning environment, including my child's responsibilities.**

Student's name: \_\_\_\_\_

Student's signature: \_\_\_\_\_

Parent/Guardian's name: \_\_\_\_\_

Parent's signature: \_\_\_\_\_

## **BUS CODE OF CONDUCT**

This Code of Conduct is between \_\_\_\_\_ (student),

of (address) \_\_\_\_\_ (their caregiver),

**Go-Bus** (bus operator), and **Waipa Christian School**. The caregiver and the student should ensure they have read and understand this document, which is to be adhered to for the safety of the bus driver and all students travelling on the school bus.

I, \_\_\_\_\_ (student), agree to abide by the behavioural expectations outlined below:

- I live more than 3.2km (Yr 0-8) from **Waipa Christian School**.
- If I live outside the above requirements I will pay the ineligible bus fee every term. This fee is set by the Te Awamutu Combined Schools Transport Management Committee.
- When I am a seated passenger, I will remain in my seat for the whole journey.
- I will not eat on the bus or throw anything inside or out of the bus.
- If I am a standing passenger, I will stand quietly and not push or move around the bus.
- I will respect other students and their property at all times (this includes pushing, verbal or physical abuse, or any other behaviour that may distract the driver).
- I will use socially acceptable language when conversing with the driver and/or other students and I will not speak at a volume that may distract the driver.
- I will respect the property of the bus operator at all times (e.g. refraining from standing on seats or damaging the vehicle in any way).
- I understand that any damage I cause to the bus will result in my caregiver being billed for the cost of repairs.
- I will not engage in any behaviour that could put the driver or other students at risk.
- I will observe the requirements and instructions of the bus driver and the teachers responsible for bus duty at all times.
- If travelling on a school bus, I will be attending school on that day.
- I will be in full school uniform (unless it is a Mufti Day or Field Trip day).
- When travelling on a school bus, I must always carry a bus tag and have it available to show the driver/bus controller at any time. (NO TAG NO RIDE)

The safety and comfort of everyone on the bus depends on a standard of behaviour and consideration for others that is expected in the classroom. We hope that caregivers will support the school in maintaining these standards of behaviour and safety.

### **IF THIS CODE OF CONDUCT IS BROKEN:**

1. The student is given an oral warning by Bus Controller (details of misconduct will be made clear to the student).
2. If there is no improvement, further action will be taken. The Principal will be informed. Contact will be made with caregiver and the student may be banned from travelling on the school bus for a period of time (maximum of a school week). The Caregiver will be required to find alternate transport to get the student to school.
3. In extreme cases of misbehaviour or gross misconduct, Step 2 above will be enforced immediately and the privilege of travelling on a school bus will be withdrawn immediately.

### **AGREEMENT**

I agree to abide by the conditions of this contract and understand the consequences if I do not.

Signed \_\_\_\_\_ (Student)

Signed \_\_\_\_\_ (Caregiver)

Signed \_\_\_\_\_ (Principal)

Signed \_\_\_\_\_ (Bus Operator)

## UNIFORM POLICY & PRICING

Students enrolled at Waipa Christian School are required to wear the official school uniform. The uniform establishes the school's identity and sense of belonging, and supports the school's attempts to create a sense of pride in personal appearance and the school's image.

### Guidelines

- Students are required to wear the correct school uniform at all times during the school day as well as on school trips when required. The uniform must be clean, tidy and in good repair.
- If a child is not wearing a school uniform item, they must have a note written by their parent/ caregivers giving reasons. Non regulation items are only allowed to be worn for one day when accompanied by a note.
- It is parents'/caregivers' responsibility to label all uniform items. The school takes no responsibility for lost property.
- School hats must be worn by students in terms 1 and 4 whenever they go outside. No hat, no play.
- **No jewellery** to be worn except one pair of plain studs. Boys are not allowed to wear earrings to school. The school takes no responsibility for lost jewellery.
- Hair must be clean and tidy. Colour enhancements can only be the same as the students' natural hair colour.
- All hair that touches the collar **must** be tied back, including boys. Hair accessories are to be school colours (black, forest green or white).
- Any undergarments should not be seen e.g.: singlets, t-shirts, boxer shorts.
- No nail polish.
- Parents who are not complying with the school's uniform policy will receive a formal note firstly from the class teacher (standardized school note), followed by a personalized letter from the Principal. Should they not meet the Principal's request, they will be requested to attend a meeting with the Board Chairperson or Deputy and be reminded of their signing of the enrolment agreement to '...abide by the school policies'

Uniform Item	Price
Girls Culottes Size 4 - 12	\$47.00
Girls Culottes Size 14 - 18	\$50.00
Boys Shorts Size	\$35.00
Unisex Long Pants	\$40.00
Unisex Polo Shirt	\$45.00
Unisex Blast Fleece	\$75.00
PE Shirt	\$35.00
PE Shorts	\$27.00
Bucket Hat	\$18.00
Wide Brim Hat	\$27.00